

PUBLIC MEETINGS POLICY

TWIN CITIES PUBLIC TELEVISION OPEN MEETINGS POLICY

In order to comply with the open meetings requirements of the Communications Act of 1934, 47 USC 396, et seq., as amended and the Corporation for Public Broadcasting (“CPB”) Certification Requirements the Board of Trustees of Twin Cities Public Television (TPT) has adopted an open meetings policy that applies to all meetings of the Board of Trustees and Community Advisory Board and their committees.

Open meetings.

All meetings of the TPT Board of Trustees and Advisory Board including their committees, during which official TPT business is being conducted, will be open to the public preceded by a reasonable notice to the public at least one week in advance, except in the event of an emergency. The notice shall state the dates, locations and times of the meetings. If meetings are held telephonically, via video conference or via the internet, accommodations for public observation will be made and indicated.

Reasonable notice.

TPT will post a notice on its web site at www.tpt.org of all applicable meetings and make on-air announcements on at least three consecutive days once each calendar quarter explaining this policy and providing information about how the public can obtain information regarding specific dates, times and locations. Notice of the meetings will also be provided via letter, email, or phone, if so specifically requested by a particular person.

Closed Sessions.

Portions of the meetings or entire meetings may be closed to consider matters relating to individual employees, proprietary information, litigation and other matters requiring confidential advice of counsel, commercial or financial information obtained from a person on a privileged or confidential basis, or the purchase of property or services whenever premature exposure of such purchase would compromise the business interests of TPT.

Notice of closed meetings will be made in the same manner as all open meeting notifications. If a meeting is closed to the public for any of these permissible reasons, a written statement containing an explanation of the reasons for closing the meeting will be made publicly available, within a reasonable period of time, afterwards. For more information regarding closed sessions or canceled meetings [please check the meeting schedule.](#)

No Pre-Registration Required.

Persons who desire to attend TPT meetings will not be required to register or provide information in order to attend a meeting. However, in some instances, security protocols or other procedures may require attendees to provide identification.

Members of the public interested in attending an open meeting virtually should contact Viewer Services at (651) 229-1330 or toll free at (866) 229-1300 within the five days in advance to obtain dial-in instructions.

Notification of Meetings.

Twin Cities Public Television Board of Trustees, Board Committees, and the TPT Community Advisory Board will meet on the dates and times, at the locations indicated below. The public may attend to observe. Portions of the meetings may be closed to the public in order to consider personnel, proprietary, confidential or privileged matters.

Note that the meeting schedule is subject to change. Please confirm meeting dates and times. For information about the meeting schedule please call Viewer Services at (651) 229-1330 or toll free at (866) 229-1300.