



Date _____

Name of Plan Provider/Administrator

Address

City/State/Zip

Re: Request for Direct Charitable Distribution from IRA to Tax-Exempt Charity

Dear Sir or Madam:

Please accept this letter as my request to make a direct charitable distribution from my Individual Retirement Account having account number _____ to *Twin Cities Public Television, Inc.*

Please issue a check, in the amount of \$_____, made payable to **Twin Cities Public Television, Inc., a 501(c)(3) charity, tax ID number: 41-0769851, and mail it to the following address:**

**Twin Cities Public Television, Inc.
Development Office
172 East 4th Street, Saint Paul, MN 55101**

In your transmittal to the charity, please state my name and address as the donor of record in connection with this transfer, and copy me on your transmittal. It is my intention to have this transfer qualify as a tax-free distribution from my IRA for tax year 2019.

If you have any questions or concerns regarding this request, you may reach me at telephone number _____ and email address of _____.

Thank you for your prompt attention to and assistance with this request.

Sincerely,

(Donor Name)